Following advance and proper notice, the meeting was called to order at 12:40 p.m.

Present: Rebecca Butcher, Albert Manwaring, IV, David Soldo, Julie Donoghue, Michelle Allen, David Felice, and William Doerler.

Annual Meeting Business

A motion was presented that the following individuals, nominated for the positions indicated, be approved:

Chair: Julie (Jo) M. Donoghue, Delaware Department of Justice
Vice Chair: David Felice, Ballard Spahr LLP
Secretary: David J. Soldo, Morris James LLP
Council Members: Rebecca Butcher, Landis Rath & Cobb LLP
                 Catherine Damavandi, Delaware Department of Justice
                 David Dorey, Blank Rome
                 Thomas Kovach, Parkowski Guerke & Swayze, P.A.
                 Michelle Allen, Law Offices of Richard Wier, P.A.

James S. Green, Jr.’s nomination to the position of Council Member was tabled because the Section’s By-Laws only allow for five (5) council member positions.

All present at the meeting voted in favor of the nominated officers and council members.

Felice attested to the nominations and results of the election.

Old Business

Donoghue addressed the creation of a forms database that was first discussed with Kathleen Miller. Soldo will contact Miller to determine the status of the project.
The Litigation Section needs to schedule a presentation with the Association’s Executive Board on the Bench/Bar Liaison program. Donoghue to follow up.

Butcher identified that the Delaware State Bar Association website has a web forum for use by members. Butcher encouraged members to review and participate in the forum.

Butcher identified that *In Re* is now on-line and continuing to look for contributions.

**New Business**

Donoghue identified that she wanted to re-initiate monthly meetings, preferably on Wednesday afternoons. The next meeting is tentatively scheduled for October 14, 2009 at 4:30 p.m. and will be a happy hour, preceded by a short Section business meeting.

General discussion was undertaken as to future CLE events and changing the focus of the fundamentals of civil litigation CLE. Donoghue and Felice to discuss potential new CLEs and formats, including a lunch CLE series.

Submitted by:

David J. Soldo
Secretary, DSBA Litigation Section