Following advance and proper notice, the meeting was called to order at 12:10 p.m. at the DSBA Offices.

Present: See attached sign-in sheet for those who attended in person.

**Old Business**

1. **November Meeting Minutes**

   The minutes from the November meeting were approved.

2. **Sub-Committee Activity - Superior Court Judicial Preferences**

   Doug Cummings reported on feedback from Sub-Committee in response to Judge Cooch’s request for helpful preferences on His Honor’s colleagues’ preference pages. Discussion followed which included further contribution from Sub-Committee member, David Soldo. Barry Klayman and Rick DiLiberto, among others, also contributed comment. Report to be provided to Judge Cooch.

3. **Sub-Committee Activity - Sheriff’s Service and File & ServeXpress Notification**

   Doug Cummings reported on communications with Superior Court Chief Staff Attorney, Linda Carmichael, regarding issues surrounding email notification of Sheriff’s filings. Discussion included comment from Sub-Committee member, Bill Brady. Sub-Committee to communicate with New Castle County Sheriff’s Office regarding alternative programs that may provide e-mail notification.

**New Business**

1. **Speaker Series Planning**

   Judge Witham, Resident Judge of Kent County, has agreed to speak at Section’s February 18th meeting. Discussion followed, including solicitation of ideas for other speakers. Names of potential invitees included, Judge Jeffrey J. Clark, Chief Justice Leo E. Strine, Jr., Vice Chancellors and others.

2. **Superior Court Bench and Bar Cocktail Reception (March 3, 2016)**

   On behalf of Travis Hunter, Doug Cummings reported on progress made in planning this year’s Reception. Discussion followed regarding firm sponsorship.
3. **Fundamentals of Civil Litigation CLE (May 12, 2016)**

Adam Orlacchio reported on his, Patricia Winston and Ryan Connell’s progress in coordinating this CLE. Discussion included list of Judges and practitioners who confirmed their willingness to present.

4. **Delaware Law Review**

Pat Costello reported on proposed topics for article to be submitted to Delaware Law Review. Pat solicited ideas for additional topics and discussion followed.

The meeting was adjourned at 1:06 p.m.

The Litigation Section’s next meeting is scheduled for February 18th at 2:00 p.m. at the DSBA offices, 405 N. King Street, Suite 100, Wilmington, DE 19801.

Submitted by:

Patricia A. Winston
Secretary, DSBA Litigation Section